

MINUTES

West Barrhaven Community Association Annual General Meeting

Thursday November 17, 2016 at 7:30pm

Charlie Conacher Community Building

1. Welcome & introductions
 - a. Attendance:
 - i. John Scholman - WBCA President
 - ii. Darrell Bartraw - Vice President
 - iii. James Gilliland - Past President
 - iv. Ryan MacLellan - Director of Events
 - v. Adam Mills - Director of Promotions
 - vi. Randy O'Reilly - Treasurer
 - vii. Victor Hanna - Director at Large
 - viii. Community Members:
 1. Joel & Hannah Dawes
 2. Marissa & Cecilia Poisson
 3. Khadija Cutcher
2. Summary of key activities and issues dealt with in the past year:
 - a. Rinks - 5 rinks managed by WBCA and volunteers from the community - Thanks! Short 2015/16 rink season (28 days) due to weather.
 - b. Winter in Brrrhaven event Jan 30 – well attended
 - c. Barrhaven food cupboard pancake breakfast at Ross' Independent in March
 - d. WBCA community clean-up day in May
 - e. Sponsor for BBIA 4-on-4 Ball Hockey tournament in May
 - f. Sponsor for Canada Day in Barrhaven
 - g. New: organized two Food truck rallies in support of Barrhaven Food Cupboard in May and August
 - h. New: ran the food canteen for the national BMX competitions in June and Sept at the Barrhaven BMX park
 - i. Fall Corn and Wiener Roast planned, but cancelled due to rain
 - j. Movies in Boohaven event in October
 - k. Rentals – Larkin & Conacher community buildings – Thanks to Chantal Gilliland for managing!
 - l. WBCA bylaws reviewed and updated (not posted, so will not be approved this evening)

- m. WBCA bursary for High School students in progress
 - n. Current needs/concerns:
 - i. Secretary for WBCA Executive
 - ii. Volunteers - WBCA events, partnerships, exploring community issues, etc.
 - iii. Feedback - concerns, issues, ideas, etc.
 - iv. Website – work in progress
 - o. Questions:
 - i. None
3. Financial report for the past fiscal year
- a. Financial summary attached
 - b. Questions:
 - i. Rinks – Randy clarified how funds are distributed from the city to WBCA, and from WBCA to rink operators (regardless of skating season length) and expectations from city w.r.t. rink preparation, timing, reporting, etc.
4. Update on current and upcoming activities and issues
- a. Events
 - i. Ryan summarized overall goals for WBCA events and current plans
 - ii. Next events: Winter in Brrrhaven, Family Skate Day in new year
 - iii. No WBCA Christmas events planned, since many activities already exist in the community
 - b. Rentals
 - i. Rental of Larkin & Conacher house – no concerns at present
 - c. Rinks
 - i. Randy highlighted concern regarding snow-blower repair expenses due to recent over-spend by one operator (\$750 repair bill). Randy will follow-up with rink operators to ensure estimates are obtained prior to repair, and approval is requested in advance of repair if estimate exceeds \$300.
 - d. Promotions
 - i. After frustrating year of website issues, website overhaul is now in progress; hope to make it current and useable again soon.
 - ii. Adam’s realtor welcome letters to new home buyers appear to be working very well to promote and give visibility to WBCA
 - e. Other
 - i. None

5. Election of Executive Committee members – no nominations presented; will continue to look for people to fill these positions and invite to monthly meetings to get exposure and see if interested in joining.
 - a. Current needs:
 - i. Secretary
 - ii. Membership or Director at Large
 - b. James Gilliland agreed to help Ryan with Community Events, to help share the load
6. Approval of updated WBCA Bylaws
 - a. Not moved or discussed since these were not made available on website for review as planned; will discuss next steps at next monthly meeting.
7. Any other business
 - a. Next WBCA monthly meeting (2nd Thursday of the month):
Thursday December 8, 2016 7:00pm at Charlie Conacher building
8. Meeting adjourned